

2600 Easton St. NE
Canton, OH 44721

March 8, 2022

REGULAR MEETING

Work Session 5:00 p.m. Amphitheater

Work Session 5:20 p.m. AEP Consulting-Mike Benson

OPENING: The regular meeting was called to order at 6:00 p.m.

PUBLIC HEARING:

ATTENDANCE:

Scott Haws, John Sabo, Brook Harless, Chief Shalenberger, Lisa Campbell, Eric Williams, JP Neff, Thomas Ferrara, Rob Steinberg and Thomas Wolf.

Media: None

EXECUTIVE SESSION:

#22-127

Motion by Mr. Sabo,

BE IT HEREBY RESOLVED BY THE Plain Township Board of Trustees, Stark County, Ohio to adjourn to executive session at 6:01 p.m. from this regular meeting of 3/8/2022 as authorized under Ohio Revised Code 121.22(G) for the purpose of the consideration of:

3. a conference with the law director or other retained counsel concerning pending or imminent court action

7. To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

(a) The information is directly related to a request for economic development assistance that is to be provided or administered under any provision of Chapter 715, 7256, 172, or 1728 or sections 701.07, 3735.67 to 3735.70, 5709.40 to 5709*.43, 5709.61 to 5709.69, 5709.73 to 5709.75, or 5709.77 to 5709.81 of the Revised Code, or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project.

(b) (b)A unanimous quorum of the public body determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project

Seconded by Mr. Haws

MEMBER VICE-CHAIRMAN CHAIRMAN

Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

#22-128

Motion was made by, Mr. Sabo to return to public session at 6:23 p.m.

Seconded by Mr. Haws

MEMBER VICE-CHAIRMAN CHAIRMAN

Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes.

Welcome Commissioner Smith

AGENDA: Mr. Sabo added Utility Aggregate and Health Department Report to Concerns of Trustees.

The agenda stands as amended.

SHERIFF'S REPORT:

Monthly Report

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UNFINISHED BUSINESS:
NEW BUSINESS:

22-129 1. Gateway Project
Motion by Mr. Haws,
BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to open a blanket in the amount of, \$20,000.00 from fund #1000-760-730-0000, for payment to, Wood and Bricks, LLC, Mathie Supply and Ohio Beauty Cut Stone, for materials and labor, for the Gateway Project, located at Oakwood Square Plaza, (see attached)
Seconded by Mr. Sabo
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

FISCAL OFFICER’S REPORT:

#22-130 1. Pending Warrants
Motion by Mrs. Harless,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the payment of pending warrants, in an amount of \$ 423,074.92 as attached hereto and made a part of these minutes.
Seconded by Mr. Sabo
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

#22-131 2. Regular Payroll
Motion by Mr. Sabo,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment of the regular payroll, in an amount not to exceed \$250,000.00.
Seconded by Mrs. Harless
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes.

#22- 132 3. Medical Claims
Motion by Mrs. Harless,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to authorize payment for the following medical claims as provided by Mutual Health Services:

DATE	WARRANT	AMOUNT
02/24/22	394-2022	\$11,783.42
03/03/22	524-2022	\$14,875.05

Seconded by Mr. Sabo
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

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#22-133

4. Reallocation of Funds
Motion by Mr. Haws.
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to authorize the following transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
<u>Parks</u>		
2901-610-381 Property Insurance	2901-610-112 Salaries	\$ 2,000.00
2901-610-599 Other Expenses	2901-610-112 Salaries	\$ 2,000.00
2901-760-730 Improvement of Sites	2901-610-112 Salaries	\$ 1,000.00
2901-610-599 Other Expenses	2901-610-510 Dues & Fees	\$ 1,500.00

Seconded by Mrs. Harless
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

- 5. Liquor License Request for J Lally Inc 2922 Harrisburg RD NE
- 6. Liquor License Request for Bugsys Italian Cuisine LLC 2700 Easton ST. NE
- 7. OP&F Pickup

#22-134

Motion by Mr. Sabo.

PICK-UP RESOLUTION
FOR ALL ELIGIBLE FIRE DEPARTMENT EMPLOYEES

AMENDED AND/OR RESTATED RESOLUTION OF THE PLAIN TOWNSHIP
BOARD OF TRUSTEES OF STARK COUNTY, OHIO

The Plain Township Board of Trustees, Stark County, Ohio met at a duly called and authorized meeting of the Plain Township Board of Trustees on the date set forth below, such meeting being duly called pursuant to a notice stating the time, place and purpose of the meeting received by all Board members, and the following resolutions were made, seconded, and adopted by those present at the meeting.

WHEREAS, the eligible employees of the Fire Department participate in the Ohio Police and Fire Pension Fund ("OP&F");

WHEREAS, OP&F has adopted procedures for reporting picked up contributions in order to properly prepare 1099-R forms for its members;

WHEREAS, the Plain Township Board wishes to reaffirm, amend and/or restate its prior resolution in order to continue the pick-up under the new procedures;

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NOW, THEREFORE, BE IT RESOLVED, that effective as of November 28, 2021, the Plain Township Board of Trustees desires to pick-up all (12.25%) of the mandatory contributions by the employees who are members of the OP&F through a payroll reduction.

BE IT FURTHER RESOLVED, that said picked up contributions paid through a payroll reduction, even though designated as employee contributions for state law purposes, are being paid by the Plain Township Board of Trustees in lieu of said contributions by the employee;

BE IT FURTHER RESOLVED, that said picked up contributions will not be included in the gross income of the employees for tax reporting purposes, that is, for federal or state income tax withholding taxes, until distributed from the Ohio Police and Fire Pension Fund;

BE IT FURTHER RESOLVED, that said picked up contributions will be included in the gross income of the employees, for employment tax purposes, as the contributions are made to the Ohio Police and Fire Pension Fund; and

BE IT FURTHER RESOLVED, that said employees shall not be entitled to any option of choosing to receive the contributed amounts directly instead of having them paid by the Plain Township Board to the Ohio Police and Fire Pension Fund.

Dated this 8th day of March 2022

John A. Sabo, Chairman
Vice Chairman

Brook N. Harless,

Scott M. Haws, Member
Fiscal Officer

Thomas W. Wolf,

Law Director

Date

Reviewed as to form
Pursuant to O.R.C. 504.15

Seconded by Mr. Haws
MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

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#22-135

8. Additional Street Lights Saratoga Hills
Motion by Mr. Haws.

WHEREAS, the Plain Township Board of Trustees created the Saratoga Hills Lighting District on March 8, 2005 (Resolution #05-112); and

WHEREAS, a request to add four additional lights in Phase II was approved on November 27, 2007 (Resolution #07-676);

WHEREAS, a request to add one additional light in Phase III was approved on January 22, 2008 (Resolution #08-047);

WHEREAS, a request to add six additional lights in Phase IV was approved on January 14, 2020 (Resolution #20-033);

WHEREAS, a request has been received from Lemmon Development to add six lights in Saratoga Hills Phase V;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio to approve six additional metered streetlights to be located on Pinetree Ave, NE and Stonegate Cir, NE between the following lots 136/137, 137/138, 140/141, 143/144, 152/153 and at lot 157.

BE IT FURTHER RESOLVED, by the Plain Township Board of Trustees to authorize the Plain Township Fiscal Officer to certify this cost as a special assessment to the property owners to the Stark County Auditor and to inform American Electric Power Company to transfer the streetlight electric service accounts to Plain Township Trustees.

Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

ADMINISTRATOR:

#22-136

1. Yard Waste Service Agreement
Motion by Mr. Haws.

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to enter into the attached service agreement between Plain Township Trustees and Earth N Wood Products, Inc. for the transportation and disposal of yard waste collected and authorize payments from fund# 1000-110-500-0000, and to authorize Lisa Campbell to be the designated signee on behalf of the Plain Township Board of Trustees.

Seconded by Mr. Sabo

MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

FIRE DEPARTMENT:

#22-137

1. Monthly Report
2. Payment to Black Cloud Ops for Ballistic Helmets
Motion by Mrs. Harless.

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio,

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to authorize the purchase and a payment for Level 3A Ballistic Helmets from Black Cloud Ops, LLC per the attached quote in an amount not to exceed #4,000.00 to be taken from Account #2281-760-740-0000

Seconded by Mr. Sabo

MEMBER VICE-CHAIRMAN CHAIRMAN

Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

3. Payment to Dolphin Electric, Inc. for a Generator for Station 4

#22-138

Motion by Mr. Sabo.

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase installation, labor and payment of 1 Generac Natural Gas Generator from Dolphin Electric, Inc. located at 7858 Market Ave. N. Station #4 in the amount not to exceed #22,000.00 per the attached quote from fund #4903-760-720-0000.

Seconded by Mr. Haws

MEMBER VICE-CHAIRMAN CHAIRMAN

Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

4. Payment to QDCIP Fire, LLC, for ECO 10 Hose

#22-139

Motion by Mr. Haws.

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize the purchase and payment of ECO 10 Hose from QDCIP Fire, LLC per the attached quote in an amount not to exceed \$4,200.00 to be taken from fund #2111-760-740-000.

Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN

Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

5. Status Change from Part-Time EMT/Firefighter to Part-Time/Paramedic/Firefighter with a pay increase

#22-140

Motion by Mr. Sabo.

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to change the status of Seth Shier from Part-Time EMT/Firefighter to Part-Time Paramedic/Firefighter with an increase to \$18.03 an hour without benefits. As wages were set per resolution 21-155. As they have successfully completed paramedic training with the State of Ohio. Pay rate will go into effect on 03/06/2022 at 0700 hours.

Seconded by Mr. Haws

MEMBER VICE-CHAIRMAN CHAIRMAN

Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

ROAD DEPARTMENT:

1. Monthly Report

2. Payment to Kimball Midwest for Hardware

#22-141

Motion by Mr. Haws,

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize purchase and payment to Kimball Midwest for bolts, nuts, screws, and miscellaneous hardware. Not to exceed \$4,473.91.

To be divided between Road Department and Fire Department as follows.

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Road- \$2,236.96- 2031-330-420-0000- Supplies
Fire-\$2,236.95- 2111-220-420-0000- Supplies

Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN

Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

#22-142

3. Payment to Morf Corporation for the Yearly User License

Motion by Mr. Haws,

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to authorize purchase and payment to The Morf Corporation for the Yearly User License on Build A Form Engineer Report System. Not to exceed \$3,840.00 from fund 2021-330-360-0000 Contracted Services.

Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN

Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

4. ODOT/ST RT 62 Project Partnering Meeting (Discussion)

5. 2021 Township Speed Zone Study - Elmhurst Ave

ZONING DEPARTMENT:

1. Monthly Report

2. Trustees to vote on Zone change for SCI Properties Amendment 579-21

#22-143

Motion by Mr. Sabo,

WHEREAS, a public hearing was held on February 22, 2022 by the Plain Township Board of Trustees to consider Amendment 579-21 to the resolution, this is a zone change to Parcel 52-00573 which is currently dual zoned, with the North portion being zoned R-R, Rural-Residential, and the Southern half being zoned B-2 (General Business District) the applicant is requesting to have the whole parcel zoned B-2, General Business.

WHEREAS, such hearing was properly and timely held pursuant to Ohio revised Code 519.12.

WHEREAS, the Plain Township Board of Trustees has duly considered the nature of the amendment and the reasons therefore, the recommendation of the Plain Township Zoning Commission, the Stark County Regional Planning Commission, and the information provided by any and all other interested persons.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County Ohio to:

Adopt the recommendation of the Plain Township Zoning Commission for APPROVAL.

Seconded by Mr. Haws

MEMBER VICE-CHAIRMAN CHAIRMAN

Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

PARKS:

1. Monthly Report

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- #22-144 2. Agreement with Holly Hills for Field Rental
 Motion by Mr. Haws.
 BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to accept and enter into the attached agreement with Holly Hills for baseball field rental, effective April 5th, 2022.
 Seconded by Mrs. Harless
 MEMBER VICE-CHAIRMAN CHAIRMAN
 Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes
- #22-145 3. Agreement with David Zemla for Field Rental
 Motion by Mr. Haws.
 BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio, to accept and enter into the attached agreement with David Zemla for baseball field rental, effective April 6th, 2022.
 Seconded by Mr. Sabo
 MEMBER VICE-CHAIRMAN CHAIRMAN
 Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes
- #22-146 4. Facility Usage Contract
 Motion by Mr. Haws.
 BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to authorize the new facility usage contract and to authorize the Parks Director to be the official signee on behalf of the township for all such contracts.
 Seconded by Mrs. Harless
 MEMBER VICE-CHAIRMAN CHAIRMAN
 Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes
- #22-147 5. Payment to Majestic Trailer and Hitch for a Trailer
 Motion by Mr. Haws.
 BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to authorize the purchase and payment to Majestic Trailer and Hitch for a trailer in an amount not to exceed \$5,918.00 to be taken from fund # 2171-610-599-0000.
 Seconded by Mrs. Harless
 MEMBER VICE-CHAIRMAN CHAIRMAN
 Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes
- #22-148 6. Park Fund Account Resolution
 Motion by Mrs. Harless.
 BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to pay all parks employees from fund # 2171-610-112-0000 and/or fund # 2901-610-112-0000, effective 2/20/22.
 Seconded by Mr. Haws
 MEMBER VICE-CHAIRMAN CHAIRMAN
 Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

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7. **Payment to Rice’s Landscapes Redefined for Playground Mulch**

#22-149

Motion by Mr. Sabo.

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to **approve purchase and payment to Rice’s Landscapes Redefined for playground mulch in an amount not to exceed \$4,140.00 to be taken from fund # 2171-760-730-0000 and fund # 2901-760-730-0000.**

Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN

Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

8. Purchase of a Ventrac

#22-150

Motion by Mr. Haws.

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to approve purchase and payment to Mast-Lepley AG Hardware Turf for a Ventrac Mower in an amount not to exceed \$26,928.00 to be taken from fund# 2171-760-740-0000.

Seconded by Mrs. Harless

MEMBER VICE-CHAIRMAN CHAIRMAN

Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

9. **Pay increase for Park’s Seasonal Staff**

#22-151

Motion by Mr. Haws.

BE IT HEREBY RESOLVED, by the Plain Township Board of Trustees, Stark County, Ohio to **increase Brian Evans and Brady Sabina’s pay rate from \$12.00/hr. to \$12.50/hr. from fund # 2171-610-112-0000 and/or fund# 2901-610-112-0000 for seasonal duties performed for the Township Parks/Building and Grounds Departments. This change is effective on March 6th, 2022.**

Seconded by Mr. Sabo

MEMBER VICE-CHAIRMAN CHAIRMAN

Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

LAW DIRECTOR:

COMMUNICATIONS:

1. Thank you to the Road Department
2. Utility Aggregate
3. Health Department Report

PUBLIC SPEAKS: None

CONCERNS OF TRUSTEES:

1. SCOG Update – Mr. Haws gave an update from the SCOG Meeting
2. Utility Aggregate – Mr. Sabo gave an update on the enrollment of the utility Aggregate Programs in Plain Township and the cost savings for residents. Mr. Sabo thanked Lisa Campbell for her efforts assisting residents.
2. Health Department – Mr. Sabo gave an update from the annual Health Department Meeting

CONCERNS OF FISCAL OFFICER: None

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APPROVAL OF MINUTES

#22-152

Motion by Mr. Sabo,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to waive the reading of the minutes held February 22, 2022 and make them part of the record as if read in their totality; and
BE IT FURTHER RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio, to approve the minutes of the meeting held February 22, 2022 as presented.

Seconded by Mr. Haws

MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes

EXECUTIVE SESSION:

#22-153

Motion by Mr. Sabo,
BE IT HEREBY RESOLVED BY THE Plain Township Board of Trustees, Stark County, Ohio to adjourn to executive session at 6:58 p.m. from this regular meeting of 3/8/2022 as authorized under Ohio Revised Code 121.22(G) for the purpose of the consideration of:

1. (a) appointment of a public employee or official
 (b) employment of a public employee of official
 (d) discipline of a public employee or official
 (f) compensation of a public employee or official
3. a conference with the law director or other retained counsel concerning pending or imminent court action

Seconded by Mr. Haws

MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes.

#22-154

Motion was made by, Mr. Haws to return to public session at 8:37 p.m.

Seconded by Mr. Sabo

MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes.

#22-155

Motion by Mr. Haws,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, to adjust the following salaries to reflect as follows effective March 20th, 2022:

Bill Reed	\$ 91,699.37	Rob Steinberg	\$ 73,000.00
Charles Shalenberger	\$100,869.30	Tina Biehl	\$ 64,000.00
Lisa Campbell	\$102,152.20	Joyce Ichikawa	\$ 58,000.00

Be it further resolved to implement a 4% cost of living increase to all remaining full time, non-contract employees, and extend it to the zoning inspector, Vince Aquino, Fiscal Clerk Dee Casserman, General Maintenance, Joeseoph Snyder and all part time EMT/Medics effective March 20th, 2022.

Seconded by Mr. Sabo

MEMBER VICE-CHAIRMAN CHAIRMAN
Vote: Mr. Haws, Yes; Mrs. Harless, Yes; Mr. Sabo, Yes.

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ADJOURNMENT:

#22-156

Motion by Mr. Sabo,
BE IT HEREBY RESOLVED by the Plain Township Board of Trustees, Stark County, Ohio,
to adjourn at 8:39 p.m.

Seconded by Mrs. Harless

MEMBER	VICE-CHAIRMAN	CHAIRMAN
Vote: Mr. Haws, Yes;	Mrs. Harless, Yes;	Mr. Sabo, Yes.

John A. Sabo
Trustee

Brook Harless
Trustee

Scott Haws
Trustee

ATTEST:

Thomas Wolf
Fiscal Officer